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# Utah Inland Port Authority Board Meeting Agenda

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**April 24, 2019**

**Wednesday, 4:00 PM**

North Star Elementary  
545 Morton Drive  
Salt Lake City, UT 84116  
[www.utahinlandport.org](http://www.utahinlandport.org)

## **Board Members:**

Derek Miller – Chair

James Rogers – Vice Chair

Carlos Braceras

D. Gregg Buxton

Nicole Cottle

Lara Fritts

Francis Gibson

Ben Hart

Michael Jensen

Garth "Tooter" Ogden

Blake Thomas

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In accordance with State Statute, and Inland Port Board policy, one or more Board Members may be connected via speakerphone.

Action may be taken in relation to any topic listed on the agenda, including but not limited to adoption, rejection, amendment, addition of conditions and variations of options discussed.

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**A. OPENING ANNOUNCEMENTS:**

1. Derek Miller will conduct the meeting.
2. Pledge of Allegiance.
3. The Board will consider approving meeting minutes from March 27, 2019.

**B. DISCUSSION ITEMS: No action will be taken on these items at this meeting.**

**1. Draft Budget**

The Board will receive a briefing about the process to adopt the budget for the upcoming fiscal year.

**2. Update from the Audubon Society**

The Board will receive a briefing from Ella Sorensen from the Audubon Society about the wetlands, habitat and the buffer zone.

**3. Envision Utah Public Outreach Update - working groups**

The Board will receive an update from Envision Utah about open house content, survey launching plan, and potential for baseline work. Additionally, the Chairs of the working groups will provide an update.

**4. County Assessor Discussions**

The Board will receive a briefing about Staff's discussions with the County Assessor about parcels that straddle the Inland Port Authority Boundary.

**5. Tax Differential Policy**

The Board will receive an update about the Tax Differential policy and the need to update it to be consistent with recently adopted State Legislation.

**6. Resolution Delegation of Powers to Executive Director**

The Board will discuss a potential resolution delegating certain powers and authority to the Executive Director and may direct staff to come back to the Board with a resolution for consideration.

**7. Auditor Update**

The Board will discuss hiring a firm to conduct a budget audit as required by state law.

**8. Executive Director Search Update**

Board will receive an update from Craig Sabina, Principal Consultant, McDermott & Bull, regarding the Executive Director search.

**C. POTENTIAL ACTION ITEMS: The Board will receive information, hold discussions and may take action AFTER public comment on any of the items listed in this section.**

**1. Financial Advisor Request for Proposal (RFP) Update**

The Board will discuss pursuing an RFP to hire a Financial Advisor.

1.1 The Board will hear public comment on this proposal.

1.2 The Board may direct staff to post the RFP.

**D. GENERAL COMMENTS TO THE BOARD**

General comments are taken on any item not scheduled as a potential action item. The Utah Inland Port Authority Board will receive public comments regarding Port Authority business in the following formats:

1. Verbal comments to the Board.
2. Written comments submitted through the website at [www.utahinlandport.org](http://www.utahinlandport.org).

**E. Report of Chair and Vice Chair**

Report of Chair and Vice Chair.

**F. Report of Interim Executive Director**

Report of Interim Executive Director, Christopher M. Conabee.

**G. Tentative Closed Session**

The Board may consider a motion to enter into Closed Session. A closed meeting described under Section 52-4-205 may be held for specific purposes including, but not limited to:

- a. discussion of the character, professional competence, or physical or mental health of an individual;
- b. strategy sessions to discuss collective bargaining;
- c. strategy sessions to discuss pending or reasonably imminent litigation;
- d. strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares, if public discussion of the transaction would:
  - (i) disclose the appraisal or estimated value of the property under consideration; or
  - (ii) prevent the public body from completing the transaction on the best possible terms;
- e. strategy sessions to discuss the sale of real property, including any form of a water right or water shares, if:
  - (i) public discussion of the transaction would:
    - (A) disclose the appraisal or estimated value of the property under consideration; or
    - (B) prevent the public body from completing the transaction on the best possible terms;
  - (ii) the public body previously gave public notice that the property would be offered for sale; and
  - (iii) the terms of the sale are publicly disclosed before the public body

- approves the sale;
- f. discussion regarding deployment of security personnel, devices, or systems; and
- g. Investigative proceedings regarding allegations of criminal misconduct.

**H. ADJOURNMENT:**

People with disabilities may make requests for reasonable accommodation, which may include alternate formats, interpreters, and other auxiliary aids and services. Please make requests at least two business days in advance. To make a request, please contact Nick Tarbet at [nick.tarbet@slcgov.com](mailto:nick.tarbet@slcgov.com) or 801-535-7600 or relay service 711-