



## Utah Inland Port Authority Board

### AGENDA

Monday, June 24, 2024 - 1:00 pm

Carbon County Administration Building, Commission Room

751 E 100 N, Price, UT 8450

Join Virtually: [https://utah-gov.zoom.us/webinar/register/WN\\_89YTfgwMSBOu3J2Czt\\_H1Q](https://utah-gov.zoom.us/webinar/register/WN_89YTfgwMSBOu3J2Czt_H1Q)

1. **Welcome** **Procedural**  
*Abby Osborne, Board Chair*
2. **Approval of Minutes** – May 20, 2024 meeting **Action**  
*Abby Osborne, Board Chair*
3. **Executive Director Report** **Information**  
*Ben Hart, Executive Director*
  - a. Iron Springs Facility, UP Focus Site
  - b. Amendment Process
  - c. Logistics Update – Port Priorities
  - d. 47G Partnership
  - e. Other
4. **Presentation: Statewide Logistics Strategy Development Update** **Information**  
*Donald Ludlow, MCP, AICP - Vice President, CPCS*  
Latest update on logistics and infrastructure strategy plan development.
5. **Presentation: Updated Strategic Business Plan** **Information**  
*Kaitlin Felsted – Marketing & Communication Director*  
Presentation of updated plan for the direction, initiative, and focus of UIPA activities.
6. **Presentation: Policy Updates** **Information**  
*Amy Brown Coffin, Chief Compliance Officer*  
**BP-01 - Open & Public Meetings**  
Policy to ensure compliance with Open and Public Meetings Statute.  
**BP-03 - Communications & Media Policy**  
Policy to provide positive, consistent, and valuable messaging across the organization.
7. **Presentation: Contract for Real Estate Representation** **Information**  
*Amy Brown Coffin, Chief Compliance Officer*  
New contract for real estate services representation.
8. **FY 2025 Budget Hearing** **Information**  
*Benn Buys, Deputy Director, CFO, Treasurer*  
Presentation of FY 2025 UIPA Budget

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|---|---------------------------|
| <p><b>9. Presentation: Resolution 2024-11, PTIF Authorization</b><br/> <i>Benn Buys – Deputy Executive Director/Chief Financial Officer</i><br/>         Authorizing users for the Public Treasurer’s Investment Fund (PTIF) administration system to handle PTIF deposits.</p>                                 | <p><b>Information</b></p> |
| <p><b>10. Presentation: Salt Lake City Interlocal Agreement Tax Differential Expenditures</b><br/> <i>Amy Brown Coffin, Chief Compliance Officer</i><br/> <i>Rachel Otto, Chief of Staff, Salt Lake City Corporation</i><br/>         Proposed expenditures of Salt Lake City generated differential.</p>       | <p><b>Information</b></p> |
| <p><b>11. Presentation: Amendment to Iron Springs Project Area Plan</b><br/> <i>Scott Wolford, Vice President of Project Area Development</i><br/>         Amended plan for UIPA project area in Iron County.</p>   | <p><b>Information</b></p> |
| <p><b>12. Presentation: Draft Historic Capitol Project Area Plan</b><br/> <i>Jenna Draper – Associate Vice President of Regional Project Area Development</i><br/>         Plan for maximizing long-term economic benefits in Fillmore, Utah.</p>   | <p><b>Information</b></p> |
| <p><b>13. Presentation: Resolution 2024-12, Adopting the Castle Country Project Area Plan</b><br/> <i>Jenna Draper – Associate Vice President of Regional Project Area Development</i><br/>         Plan for maximizing long-term economic benefits in Carbon and Emery Counties.</p>                           | <p><b>Information</b></p> |
| <p><b>14. Public Comment</b><br/> <i>Abby Osborne, Board Chair</i><br/>         Public comment period for budget hearing and general comments.<br/>         Written comment is welcome anytime at <a href="https://inlandportauthority.utah.gov/contact/">https://inlandportauthority.utah.gov/contact/</a></p> | <p><b>Action</b></p>      |
| <p><b>15. Approval of Contract for Real Estate Representation</b><br/> <i>Abby Osborne, Board Chair</i><br/>         New contract for real estate services representation.</p>  | <p><b>Action</b></p>      |
| <p><b>16. Approval of FY 2025 UIPA Budget</b><br/> <i>Abby Osborne, Board Chair</i><br/>         Presentation of FY 2025 UIPA Budget</p>  | <p><b>Action</b></p>      |
| <p><b>17. Resolution 2024-11, PTIF Authorization</b><br/> <i>Abby Osborne, Board Chair</i><br/>         Authorizing users for the Public Treasurer’s Investment Fund (PTIF) administration system to handle PTIF deposits.</p>  | <p><b>Action</b></p>      |
| <p><b>18. Salt Lake City Interlocal Agreement Tax Differential Expenditures</b><br/> <i>Abby Osborne, Board Chair</i><br/>         Proposed expenditures of Salt Lake City generated differential.</p>  | <p><b>Action</b></p>      |
| <p><b>19. Resolution 2024-12, Adopting the Adopting the Castle Country Project Area Plan</b><br/> <i>Abby Osborne, Board Chair</i><br/>         Resolution for adoption of project area plan and budget for Carbon and Emery Counties.</p>  | <p><b>Action</b></p>      |

## 20. Adjourn

## Action

*In order to support a respectful meeting, items that disrupt the meeting, intimidate other participants or cause safety concerns are not allowed. For example:*

- *Jeering, cheering, clapping and waving signs may intimidate other speakers and cause a disruption.*
- *Generally, props and equipment are not allowed. If you have a prop or piece of equipment integral to a presentation, please clear its use with a staff member before entering the meeting room.*
- *If you have questions about proper placement of recording equipment or recording in general, please coordinate this with staff before the beginning of the meeting to help ensure that it does not disrupt the meeting or make other attendees feel uncomfortable.*
- *Staff may request changes to placement of recording equipment or other equipment to help facilitate the meeting.*
- *If you have written remarks, a document, or other items you may want the Board to review, do not approach the dais. Instead, please give them to staff and they will distribute them for you.*
- *Failure to follow these decorum rules may result in removal from the meeting.*

*\* The Board may consider a motion to enter into Closed Session. A closed meeting described under section 52-4-205 may be held for specific purposes including, but not limited to:*

- a. *discussion of the character, professional competence, or physical or mental health of an individual;*
- b. *strategy sessions to discuss collective bargaining;*
- c. *strategy sessions to discuss pending or reasonably imminent litigation;*
- d. *strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares, if public discussion of the transaction would:*
  - (i) disclose the appraisal or estimated value of the property under consideration; or*
  - (ii) prevent the public body from completing the transaction on the best possible terms;*
- e. *strategy sessions to discuss the sale of real property, including any form of a water right or water shares, if:*
  - (i) public discussion of the transaction would:*
    - (A) disclose the appraisal or estimated value of the property under consideration; or*
    - (B) prevent the public body from completing the transaction on the best possible terms;*
  - (ii) the public body previously gave public notice that the property would be offered for sale; and*
  - (iii) the terms of the sale are publicly disclosed before the public body approves the sale;*
- f. *discussion regarding deployment of security personnel, devices, or systems; and*
- g. *Investigative proceedings regarding allegations of criminal misconduct*