

Utah Inland Port Authority Board 2022

Utah Inland Port Authority Board Meeting Minutes
Monday November 21, 2022
SENATE BUILDING, ROOM 120

Board Members Present: Abby Osborne, Jerry Stevenson, Mike Schultz, Dan Hemmert (Virtual)

Non-Voting Board Members: Victoria Petro-Eschler

UIPA Staff: Ben Hart, Allen Evans, Chad Whitlock, Amy Brown Coffin, Benn Buys, Larry Shepherd, Lynne Mayer, Carol Watson

Others in Attendance: Lyndon Ricks, David Scheer; Virtual: Melinda McIlwaine, Katie Pappas, Joan Gregory, Deeda Seed, Tussy King, Monica Hilding, Teri Durfee, Steve Van Maren

Meeting start time: 4:12 pm

1. Welcome

Board member Abby Osborne, chaired the meeting and welcomed board members, staff and public to this Utah Inland Port Authority Board Meeting.

2. Approval of Minutes from October 11, 2022 and October 18, 2022

Board member Jerry Stevenson moved to approve the minutes from the October 11, 2022 and October 18, 2022 board meetings. Board member Dan Hemmert seconded the motion. The motion was approved unanimously.

3. Executive Director Report

Ben Hart provided an update to the board on the following items: personnel changes, rural visits, legislative actions, policy review process, internal controls following the legislative audit, AIB recruitment processes and policies, and truck parking.

4. Draft UIPA Business Plan

UIPA Chief Operations Officer, Chad Whitlock, presented the draft strategic business plan, outlining the direction, initiative and focus of UIPA activities through 2027 with the goal of generational regional economic growth.

5. Master Plan Development Update

UIPA Executive Vice President for Business Development, Allen Evans, presented the master plan approach for how UIPA will support development and catalyze the economy within the UIPA jurisdictional area.

6. Board Policy Review (BP-06)

UIPA Chief Compliance Officer, Amy Brown Coffin, presented a policy that provides guidelines and procedures for a proactive and scheduled review of all board policies.



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Procurement Policy (BP-07)

UIPA Chief Compliance Officer, Amy Brown Coffin, presented the procurement policy to govern purchasing that benefits the UIPA and complies with and helps fulfill stated statutory purposes.

8. Public Comment

Board member Abby Osborne opened up a public comment period specific to the two board policies presented and before the board for adoption. She welcomed those both in person and online to join the comment queue. There were no in-person requests, and three online/virtually. Public comments included general opposition to the project area from one member of the public, and thanks to the UIPA board and staff for accepting and implementing ideas from the Stop the Polluting Port Coalition Communication Improvement Team into the policies before the board at this meeting.

9. Board Vote on Policies BP-06 and BP-07

Board member Mike Schultz moved to approve BP-06, Board Policy Review, and BP-07, Procurement Policy, as presented. Board member JerryStevenson seconded the motion. The motion passed unanimously.

10. Whistleblower Policy and Internal Control Program

UIPA Chief Compliance Officer, Amy Brown Coffin, presented the whistleblower policy to protect individuals who report activities believed to be illegal, unethical or improper. She also presented the Internal Control Program for implementation, assessment, and maintenance of internal controls over agency operations, financial reporting, and compliance. These policies will be before the board for adoption at its next meeting.

11. Public Comment

Board member Abby Osborne opened up the general public comment period. She welcomed those both in person and online to join the comment queue. There was one in-person commenter, and four online/virtually. Public comments included thanks for the planning process, suggestions for improving the business plans, request for additional detail in the plans, and environmental and water concerns.

The public meeting was then adjourned.

Meeting end time 5:45 pm

Board Chair, Miles Hansen